

OPTA 2022 Annual Conference Registration Form

Name: _____

Company: _____

Address: _____

City / State / Zip: _____

Telephone: _____ Email: _____

Thursday November 3rd, 2022

- ____ A-1 – International Property Maintenance Code Overview
- ____ A-2 – Behind the Permit Counter
- ____ A-3 – Understanding Personality Differences in the Workplace
- ____ A-4 – Permit Technician Certification Test Prep

Friday November 4th, 2022

- ____ B-1 – Made for This
- ____ B-2 – Organizing the Permit Technician
- ____ B-3 – Clamming Up, Blowing Up, or Speaking Up in the Workplace (Assertiveness Training)
- ____ B-4 – Skills for Success

Saturday November 5th, 2022

- ____ C-1 – Effective Communication
- ____ C-2 – Navigating the “New Norm”
- ____ C-3 – Over the Counter Garage Plan Review
- ____ C-4 – Significant Changes to the A117.1 Accessibility Standard, 2017 Edition

____ **Networking Reception (No Fee) – Friday, November 4, 2022 from 5:15-6:30**

Please come and take advantage of this time to meet and/or reconnect with friends and colleagues after a long day of learning while you wait for rush hour traffic to calm down. Beverages and hors d’oeuvres will be available. **All conference attendees are invited to attend this informal event and there is no additional fee. For planning purposes, please indicate on the registration form if you plan to attend.**

Registration Fee

Early Bird Registration Fee Per Day		Regular Registration Fee Per Day	
Received by October 21, 2022		Received after October 21, 2022	
Member	Non-Member	Member	Non-Member
\$225.00 full day	\$255.00 full day	\$255.00 full day	\$285.00 full day

Registration fees include breakfast, breaks and lunch

Contact us at info@oregonpermittechs.com with any special dietary needs.

Fees and Sponsorship

Our Organization would like to sponsor OPTA in the amount of \$ _____

Conference Registration Fee \$ _____

Total Amount Due \$ _____

Registration and Payment

Mail – PO Box 634, Springfield, OR 97477: Check or Purchase Order # _____

Online – www.optaonline.org

IMPORTANT! Please email your registration to info@oregonpermittechs.com

OPTA Conference Schedule and General Information

Thursday – November 3, 2022

7:30 am – 8:30 am

Registration and Breakfast Buffet

8:30 am – 5:00 pm

A-1 – IPMC (International Property Maintenance Code) Overview with Cecilia Muela

A-2 – Behind the Permit Counter with Dawn Neil

A-3 – Understanding Personality Differences in the Workplace with Bill Gallagher

A-4 – Permit Technician Certification Test Prep with Serena Locke

12:00 p.m. – 1:00 p.m. - Lunch Buffet

Friday, November 4, 2022

7:30 am – 8:30 am

Registration and Breakfast Buffet

8:30 am – 12:00 pm

B-1 – Made for This with Cecilia Muela

B-2 – Organizing the Permit Technician with Dawn Neil

B-3 – Clamming Up, Blowing Up, or Speaking Up in the Workplace (Assertiveness Training) with Bill Gallagher

B-4 – Skills for Success with Dan Carlson

12:00 p.m. – 1:00 p.m. - Lunch Buffet

1:00 p.m. - 5:00 p.m. – Guest Speaker, Cecilia Muela – Leadership from Within, and General Annual Business Meeting

6:00 pm – 7:30 pm – Network Reception

Saturday, November 5, 2022

7:30 am – 8:30 am

Registration and Breakfast Buffet

8:30 am – 5:00 pm

C-1 – Effective Communication with Cecilia Muela

C-2 – Navigating the ‘New Norm’ with Dawn Neil, Cindi Somers, and Michele Miller

C-3 – Over the Counter Garage Plan Review for the Permit Technician with Jack Applegate

C-4 – Significant Changes to the A117.1 Accessibility Standard, 2017 Edition

12:00 p.m. – 1:00 p.m. - Lunch Buffet

Questions? Visit the web site at

www.optaonline.org

or

Contact us at info@oregonpermittechs.com

General Information

Schedule

The Annual Conference Registration Desk opens at 7:30 am each day for registration.

Class sessions run from 8:30 am -12:00 pm and 1:00 – 5:00 pm.

Registration Fees

\$225.00 per day OPTA Member Rate

\$265.00 per day Non-Member Rate

Registration fees include breakfast, breaks and lunch. Refreshment breaks are at 10:30 am and 2:30 pm. Buffet breakfast is served at 7:30 am and lunch is served at noon.

Contact us at info@oregonpermittechs.com with any special dietary needs.

Donation Drive

We will be doing a work clothing drive with a local non-profit. Details to follow.

Conference Location

Chemeketa Center for Business and Industry-

626 High St NE

Salem, OR 97301

Lodging

The Grand Hotel in Salem

201 Liberty Street SE

Salem, OR 97301

(503) 540-7800

Deluxe King Room - \$169.00

With underground parking

Reserve under ‘Oregon Permit Technicians Assoc’

Please book your rooms no later than 10/10/2022 to receive the discounted rate.

