



OREGON PERMIT TECHNICIANS
ASSOCIATION
BOARD OF DIRECTORS EXECUTIVE
MEETING AGENDA

Date: [January 22, 2022](#)
Time: 9am-11:00 am
Location: Virtual – WebEx link

OPTA BUSINESS

1. Welcome
2. Minutes approval for December 4, 2021 Executive Meeting.
3. Treasurer's report
4. Committee Updates
 - a. Membership (Regan)& Outreach (Michele)
 - b. Social Media (Michele & Serena)
 - c. Education (Serena)
 1. Michele and Tiffany Collab of Bluebeam class
 - d. Swag (Tiffany)
 - e. Bylaws
 1. Proposal to change election schedule to have board all in synch.
 - f. Volunteer Day (Regan update H4H)
5. ICC Chapter updates
 - a. PTN updates (Serena)
 - b. Region 2 update (Michele & Serena)
 - c. Chemeketa Chapter ICC (Michele)
6. Forms and documents shared to Google via gmail....(Paige showed interest)
7. Website updates
 - a. Place minutes from December 04, 2021
 - b.
8. 2022 goals
 - a. Leadership retreat update
 - b. Volunteer day brainstorming

- c. Building Safety Month brainstorming (tie it into Volunteer Day?)
- d. Education in-person training to outer Oregon (Central): plans?

9. Open Floor

10. Adjourn