



# OREGON PERMIT TECHNICIANS ASSOCIATION

## QUARTERLY BUSINESS MEETING AGENDA

Date: **February 23, 2022**  
Time: 12:00 pm – 1:00 pm PT  
Location: Virtual – WebEx link  
JOIN WEBEX MEETING  
<https://iccsafe.webex.com/iccsafe/j.php?MTID=m66150c6b2d09d262c71df4e2361407f4>  
Meeting number (access code): 2594 430 5240 Meeting password: Gdd5EUVYf45  
Call in: 1-844-740-1264, Meeting number (access code) 2594 430 5240#

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### OPTA BUSINESS

1. Welcome
2. Roll Call
3. Minutes approval for January 22, 2022 Executive Meeting.
4. Treasurer's report (T.Little)
5. Committee Updates
  - a. Membership (R.Trapp)& Outreach (M.Linbarger)
  - b. Social Media (M.Linbarger & S.Locke)
  - c. Education (S.Locke)
    1. Serena proposal of webinar Bill Gallagher
    2. Michele Intake/Electronic Plan Review class
  - d. Bylaws
    1. Proposal to change election schedule to have board all in synch.
6. ICC Chapter updates
  - a. ICC update (Director Ellis)
  - b. PTN updates (S.Locke)
  - c. Region 2 update (M.Linbarger & S.Locke)
  - d. Chemeketa Chapter ICC (M.Linbarger)  
PRESENTATION FOR CCICC SCHOLARSHIP FUNDRAISING: Glen Miller and Dan Carlson
7. Leadership retreat update: Troutdale update for location July 21-24 Sam Cox building: Collaborate with WASAPT and PTN to gather resources for membership, training, forms, outreach (not reinvent the wheel)

8. Volunteer day update: May (date TBD) Alameda Fire H4H home builds opportunity? (R.Trapp) H4H Greater Lane County (M.Linbarger)
9. Southmayd update for potential Volunteer day (M.Klemmer)
10. Open Floor
11. Adjourn