



OREGON PERMIT TECHNICIANS ASSOCIATION

EXECUTIVE BOARD MEETING AGENDA

Date: **May 6th, 2022, Friday**
Time: 6:30 pm – 7:30 pm
Location: Virtual – WebEx link

OPTA BUSINESS

1. Roll Call
2. Minutes approval for February 2/23/22 Quarterly Business Meeting, March 13, 2022
Exec Mtg
3. Treasurer's report (S.Locke, M.Klemmer)
4. Committee Updates
 - a. Membership (R.Trapp) & Outreach (M.Linbarger, R.Trapp & P.Torres)
 - i. (R.Trapp) Letter to BO's update
 - b. Social Media (M.Linbarger & S.Locke)
 - c. Education (S.Locke)
 - i. Bill Gallagher Class update
 - ii. WSAPT to provide BlueBeam class June 6th
 - d. Permit TechNation: May 25th is next meeting (same as OPTA QBM) (S.Locke)
 - e. Region 2 : May 11th is next meeting (M.Linbarger): Exciting news
 - f. Chemeketa CCICC: May 10th is next meeting (M.Linbarger)
5. ICC Annual Report: M.Linbarger and S.Locke submitted OPTA report Feb 22, 2022.
6. Leadership retreat update: Troutdale update for location July 21-24 Sam Cox building, Troutdale, OR:
 - i. Discuss hotel reservation, budget/night contract. Group rate more than typ. Nightly rate. (C.Tang)
 - ii. Flier SAVE THE DATE: Send out to _____ and When: _____
 - iii. Meal discussion, Food trucks @ lunch, continental bfast hotel; dinner TBD
 - iv. Budget range
 - v. Schedule River Cruise: Sternwheeler Dinner Cruise \$78.33 pp

7. Swag inventory taken. Discuss ordering new pins (for members and conferences)
Need to order swag for conference and ICC ABM: Wait to order as needed, or place order with new logo now?
 - PTN/WICED requesting 50-60 OPTA bags for holding SWAG. We have enough for PTN and our Conference.
8. Volunteer day update: May 21st is confirmed with Chris Miller at H4H Central Lane.
So far Serena has registered.
One from the City of Dundee is interested in So. Oregon date
9. Open Floor
10. Adjourn