



OREGON PERMIT TECHNICIANS ASSOCIATION

QUARTERLY BUSINESS MEETING AGENDA

Date: **May 25th, 2022, Wednesday**

Time: 12:00 pm – 1:00 pm

Location: Virtual – WebEx link

JOIN WEBEX MEETING

<https://iccsafe.webex.com/iccsafe/j.php?MTID=ma4cdedd1928f6b8dd0f10393cbdfc92a>

Meeting number (access code): 2591 541 1322 Meeting password: Gdd5EUVYf45

OPTA BUSINESS

1. Roll Call
2. Minutes approval for May Exec. Board Meeting
3. Treasurer's report (S.Locke, M.Klemmer): Quarterly Jan-Apr 2022
4. Committee Updates
 - a. Membership (R.Trapp) & Outreach (M.Linbarger, R.Trapp & P.Torres)
 - i. Letter to BO's membership impact to date (R.Trapp)
 - b. Social Media (M.Linbarger & S.Locke)
 - c. Education (S.Locke)
 - i. WSAPT to provide BlueBeam class June 7th: Registration happening now
 - d. Chapters
 - i. Permit TechNation: May 25th is next meeting (same as OPTA QBM) (S.Locke)
 - ii. Region 2 : May 11th Mtg update: 2.R Shadow selection
 - iii. Chemeketa CCICC: (M.Linbarger)
 - e. Bylaws
5. Swag inventory taken. Discuss ordering new pins (for members and conferences)
Need to order swag for OPTA ABM: update on samples? Present ideas
New PINS: vote
6. Volunteer day: July 30th Southern Oregon planning; delegate rolls for event
7. OPTA ABM Planning:

- a. Chemeketa Center for Business and Industry: Does OPTA receive same/similar arrangement like at Winema?
 - b. Hotel confirmation: The Grand Hotel, downtown Salem: Price for block of rooms
 - c. Food:
 - i. For Conference days
 - ii. For networking evening event (plan B for if The Grand Hotel lounge closed)
8. Open Floor: Comments good for the order
9. Adjourn