



## Meeting Minutes – BOD Executive Meeting

**Date:** July 21, 2022  
**Time:** 4:30pm  
**Location:** Quality Inn, Gresham, OR

---

---

### CALL TO ORDER

President Linbarger called the meeting to order at 4:30 PM

<b>Present:</b>	<b>Absent:</b>	<b>Special attendees present:</b>
Michele Linbarger - President	Tiffany Bonin – Past President	None present
Serena Locke – Vice President		
Regan Trapp - Secretary		
Cailin Tang – Member at Large		
Paige Torres – Member at Large		
Melany Klemmer-Member at Large		

### Roll Call

All present except Bonin.

### Approval of Minutes

*Locke/Tang m/s to approve minutes for June 2022 QBM. Voice vote. Motion passed.*

### Treasurer's Report

See June 2022 operating report (attachment A)

*Linbarger/Trapp m/s to approve June 2022 operating report. Voice vote. Motion passed.*

IRS and State of Oregon registration and tax update:

Linbarger to get in touch with local attorney and will develop a plan and questions and then make an appointment. There are concerns that we are not registered legally with the IRS. We will work as a group to accomplish this very important task.

### Committee Updates

#### Membership & Outreach

No new updates

Membership needs to be transferred to the google drive.

#### Swag

No new updates

### Bylaws

No new updates

### Education

No new updates

### Permit Tech Nation

Locke reported that the PTN shirt and logo have been revealed for the ICC ABM.  
ABM PTN dinner Saturday Sept 10<sup>th</sup> at Troll Bridge. Please register!  
Please make and bring your fascinator for the Gala at the ICC ABM. Lots of ideas in Pinterest!

### Region 2

Klemmer reported:

ICC Leadership Academy and encouraged everyone to go.

Solar app – This is an app to help with plan review and solar install and is completely system based.

It's important to develop a mission statement.

ICC Benefits – Fill out the annual report and get benefits.

OBOA ABM July 21<sup>st</sup>

SOC-ICC ABM Aug 17<sup>th</sup>

They would like to develop a "list of graduates" from Chemeketa for the past 44 years.

### Leadership Retreat update July 21-24

All who would like to meet for setup, please meet at Sam Cox building at 7:30am.

Put together swag and folders on Thursday evening after dinner.

### Website info/update

Torres to update BOD page as it is super outdated.

### Open Floor

Gift card to local nursery at Territorial Seed or Johnsons for \$500.00

*Linbarger/Trapp m/s to approve issuing at \$500.00 gift card. Voice vote. Motion passed.*

OBOA update:

Will be working with OBOA to have an honest discussion about the events that happened in the past. This should be happening before the end of the year.

### ADJOURNMENT:

Next meeting is scheduled TBD

*There being no other items to discuss, the meeting adjourned at 5:30pm*

*Respectfully submitted by the Secretary of OPTA - Regan Trapp*