



# Newsletter Spring 2022

Here we are, in April already. Happy Spring! With the changes in masking in our communities, we hope you are all healthy and happy. As this year continues moving along at the speed of light, we have news and updates for you.

## News and Updates

**New: OPTA has a new address!** Written correspondence can now be sent to:

**OPTA  
PO Box 634  
Springfield, OR 97477**

**BlueBeam class update:** Will be taught June 7th. This is a make-up class from the cancelled November OPTA Conference class.

### Upcoming class:

Bill Gallagher, from TeamWorks.  
Attitudes and Facing Change in the Workplace  
Friday, May 6th 8:30a - 11:30a.

PermitTechNation (PTN) will be offering Steve Burger's 'The Complete Permit Technician' as a 5-part webinar on Wednesdays starting May 18<sup>th</sup> from 8:30a to 10:30a.

*\* Remember that as a current 2022 OPTA member you can take year-round PermitTechNation webinars and training at the member rate for OPTA members!*

### OPTA Inaugural Day of Service – Please join us!:

Habitat for Humanity for a day of service.  
Our first location is at Fischer Village in Springfield, OR.  
Date we are selecting is Saturday May 21, 2022.  
If you are interested in joining us please reach out to Michele Linbarger [sjlinbarger5@gmail.com](mailto:sjlinbarger5@gmail.com) for more information. We will continue to update with more information.

Possibly as soon as June OPTA will host another opportunity to serve our community. Another day of service is in the works with Habitat for Humanity of Southern Oregon in helping the Alameda Fire residences on a build.

The Southmayd Family Veterans Build is in Cottage Grove and we are waiting to hear when we can come out for another fun-filled day of service. I think we will be doing landscaping and site cleanup. If you would like to join us, keep a watch on LinkedIn, Facebook, and our newsletters for more info!

**May 2022 Building Safety Month:** <https://www.iccsafe.org/advocacy/building-safety-month/building-safety-month/>

This awareness program from ICC is to bring to light what our industry does, and how much pride we take to ensure our communities are safe where they eat, sleep and play. OPTA is posting our Proclamation on behalf of Permit Technicians across the State of Oregon. See each week's theme:

[Week 1: Planning for a Safe & Sustainable Tomorrow](#)

[Week 2: Exploring Careers in Building Safety](#)

[Week 3: Understanding the Four Phases of Emergency Management](#)

[Week 4: Creating a Safe and Abundant Water Supply](#)

**Our next Quarterly Business Meeting information:**

Wednesday May 25<sup>th</sup>, 2022

12:00 pm – 1:00 pm

Virtual Meeting Link:

<https://iccsafe.webex.com/iccsafe/j.php?MTID=ma4cdedd1928f6b8dd0f10393cbdfc92a>

***Thank you again, to our partners and generous donors that enable OPTA to truly help your team reach new peaks! We are a capable group and eager to learn. We are a uniquely skilled profession that needs to excel at a lot of duties. Each municipality then adds to the flexible position this has transformed into. Our mission is to help train and raise the profile of Permit Technicians. Permit Techs can be the best asset of your department. If you have accomplishments you wish to share, please reach out to us. We'll celebrate with you!***

On behalf of the entire Board and with thanks,

**Michele Linbarger**, City of Springfield, President OPTA

**Serena Locke**, Jackson County, Vice President

**Tiffany Little**, Washington County, Past President

**Melany Klemmer**, City of Cottage Grove, At-Large

**Regan Trapp**, City of Ashland, Secretary

**Cailin Tang**, NW Code Professionals, At-Large

**Paige Torres**, City of Troutdale, At-Large



Oregon Permit Technicians Association

ICC Preferred Provider #1370



## OPTA 2022 Virtual Spring Training

### Attitude and Changes in the Workplace

Instructor: Bill Gallagher of Teamworks

Friday, May 6<sup>th</sup> 8:30am – 11:30am for 0.3 CEUs

**Course Description:** When forced changes come in the workplace the natural response is resistance and confusion. This in turn can impact our workplace attitude overall. In this training we will identify the reactions to changes and the way to strengthen and/or recover the positive attitude necessary for our work-life. We will touch on both toxic attitudes to avoid, and positive attitudes to practice and embrace.

#### Course Objectives:

- Difference Between Attitude and Aptitude
- The Ideal Team Player Attitude
- Personalities and Attitudes and How They Work

Bill Gallagher has been counseling and professionally working with people since 1980. His emphasis in the workplace is to help develop both relational skills and professional standards among administration and staff. Bill formed TeamWorks in 2001 to help organizations achieve their goals for establishing high morale and client satisfaction. He has worked in multiple organizational settings and of recent has spent most of his time addressing workplace issues in health care and city government. In addition to conducting a variety of workshops and in-services on workplace issues, he mediates conflict among partnerships and staff relationships, speaks at conventions, facilitates management retreats, and offers personal consultation and counseling for staff.

His strengths are in public speaking, mediation, and understanding the complexities of relational dynamics in the workplace. Bill lives in Medford, Oregon, with his wife Jenny, and delights in participating in the lives of their five children and five granddaughters.

#### General Information:

##### Schedule

Classes begin promptly at 8:30 am with breaks throughout the scheduled class.

##### Registration Confirmation

To receive confirmation of your class registration, you must provide an email address on the registration form.

OPTA will send link for the class through WebEx, OPTA's platform for each class session.

After the class, a CEU Certificate of attendance will be issued for 0.3 CEUs.

**IMPORTANT!** Please email your registration to [oregonpermittechs@gmail.com](mailto:oregonpermittechs@gmail.com)



## OPTA Virtual Class Registration Form

[www.optaonline.org](http://www.optaonline.org) / [oregonpermittechs@gmail.com](mailto:oregonpermittechs@gmail.com)

PO Box 634, Springfield, OR 97477

Please fill out and return this form for each class at [oregonpermittechs@gmail.com](mailto:oregonpermittechs@gmail.com).

## OPTA 2022 Virtual Class Registration Form

### Attitude and Changes in the Workplace

Name: \_\_\_\_\_

Jurisdiction/Company: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

### Registration Fee

<b>OPTA Member Rate</b> <b>\$50.00</b>	<b>Non-Member Rate</b> <b>\$100.00</b>
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### Fees and Sponsorship

Virtual Class Registration \$ \_\_\_\_\_

Our Organization would like to sponsor OPTA \$ \_\_\_\_\_

Total Amount Due \$ \_\_\_\_\_

### Registration and Payment

**Mail** – PO Box 634, Springfield, OR 97477: Check or Purchase Order # \_\_\_\_\_

**Online** – [www.optaonline.org](http://www.optaonline.org) with PayPal

**IMPORTANT!** Please email your registration to [oregonpermittechs@gmail.com](mailto:oregonpermittechs@gmail.com)

### **Mission Statement**

*“To develop a higher standard of professionalism in education, training and unity among jurisdictions”.*



# Join Oregon Permit Technicians Association Day of Service

**ORGANIZATION:** HABITAT FOR HUMANITY CENTRAL LANE

**WHEN:** SATURDAY MAY 21, 2022

8:00 AM – 4 PM

**WHERE:** FISCHER VILLAGE

SPRINGFIELD, OR (address furnished upon registration)

Bring your helping hands!  
In recognition of International Code Council's  
2022 Building Safety Month.

Our goal is to provide coffee, tea and quick breakfast and lunchtime refueling. Feel free to bring something to share with the group. If you would like to contribute items such as hand-held fruit, water, drinks or wish to Sponsor breakfast or lunch, please let us know on the Interest Form!

The site limits us to 15 volunteers. Sign up soon for a chance to share in the day!

If you would like to sign up to volunteer, please fill out and send the Interest Form to Michele Linbarger at [sjlinbarger5@gmail.com](mailto:sjlinbarger5@gmail.com).

**INTEREST FORMS DUE BY MAY 14<sup>TH</sup>, 2022**



# Day of Service Interest Form

Fischer Village, Springfield, OR

May 21, 2022

## Volunteer information

Name: \_\_\_\_\_

Phone number (cell phone preferred): \_\_\_\_\_

Email address: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Please identify if you would like to contribute to the day? Y / N

What would you like to contribute?

Food: \_\_\_\_ Drink: \_\_\_\_ Meal Sponsor: \_\_\_\_ T-Shirt Sponsor: \_\_\_\_

Tools for the day: \_\_\_\_\_

Other: \_\_\_\_\_

Once we receive your interest form, you will receive instructions for signing the Habitat for Humanity of Central Lane legal waivers, and links to their required site safety videos. A schedule for the day along with the address, worksite attire expectations, approximated scope of work, and any other important information will be sent before the event.

Thank you for volunteering and taking time out of your weekend to support a cause for our community.

OPTA is working on another date in June for aiding Southern Oregon with the rebuild and recovery after the Almeda Fire. In July we hope to revisit the Southmayd Family in Creswell, Lane County to help them as they begin the rest of their days in their new, and code compliant home.

Sincerely,

Michele Linbarger

President OPTA

Email: [sjlinbarger5@gmail.com](mailto:sjlinbarger5@gmail.com)

Please submit this form no later than May 14, 2022 to Michele Linbarger: [sjlinbarger5@gmail.com](mailto:sjlinbarger5@gmail.com)

*If your community has a cause you'd like to have help with, please let us know!  
We'll help get the word out!*